

## INTERNAL COMPLAINTS COMMITTEE (ICC)

### INTRODUCTION

The Internal Complaints Committee (ICC) of Government Polytechnic, Guntakal is constituted as per AICTE guidelines to address and resolve complaints related to harassment, discrimination, and gender-related issues. The committee ensures a safe, respectful, and inclusive environment for all students and staff.

### COMMITTEE MEMBERS

S.No	Name	Designation	Role
1.	Smt. B. Sivakumari	HEEES	Chairperson
2	Smt. M. Prameela	SL/CE	Presiding Officer / Convenor
3	Smt. K. Dhanalakshmi	L/Physics	Co-Convenor
4	Smt. A. Madhulatha	Junior Assistant	Member
5	G. Gayathri	II Year DCE	Student Member
6	Sushma	II Year DEEE	Student Member
7	G. Gopika Sri	I EE	Student Member
8	K. Divya	I EE & EVT	Student Member

### KEY FUNCTIONS

#### ◆ Complaint Handling

- Receive complaints related to harassment and discrimination
- Ensure confidentiality of complainants
- Provide a safe platform for reporting issues

#### ◆ Inquiry & Redressal

- Conduct fair and impartial inquiries
- Resolve complaints in a time-bound manner
- Recommend appropriate actions

#### ◆ Prevention

- Create awareness on gender sensitization
- Conduct workshops and awareness programs

- Promote respectful behavior on campus

#### ◆ **Compliance**

- Ensure adherence to AICTE and Government regulations
- Maintain proper records of complaints and actions

#### ◆ **Student & Staff Support**

- Provide counseling and support mechanisms
- Ensure protection against victimization

#### ▣ **IMPORTANT NOTE**

“All the above members are requested to take necessary measures to fulfill the objectives of the committee at the institution level, as and when required.”